



# Outlook.com or Windows Live Mail

## Method one

1 Click on the three dots on the right hand side of the email

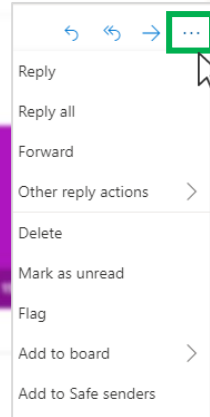
LG H&H signs MOU to upcycle coffee grounds into cosmetics / Pilgrim pledges to be plastic positive beauty brand / Filipino consumers prioritise efficiency and practicality / Consumers seek colour cosmetics that provide more than superficial benefits

CosmeticsDesign-Asia <newsletter@cosmeticsdesign-asia.com>  
Tue 16/10/2021 04:05



SPONSORED MESSAGE

MossCellTec™ Aloe: Harmonizes the skin's moisture flow



2 Select 'Add to safe senders'

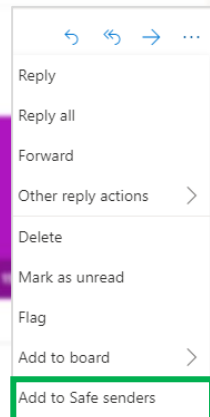
LG H&H signs MOU to upcycle coffee grounds into cosmetics / Pilgrim pledges to be plastic positive beauty brand / Filipino consumers prioritise efficiency and practicality / Consumers seek colour cosmetics that provide more than superficial benefits

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3 Click 'OK' on pop up

Add newsletter@cosmeticsdesign-asia.com to the safe senders list?

Messages from newsletter@cosmeticsdesign-asia.com will not be marked as junk.

OK

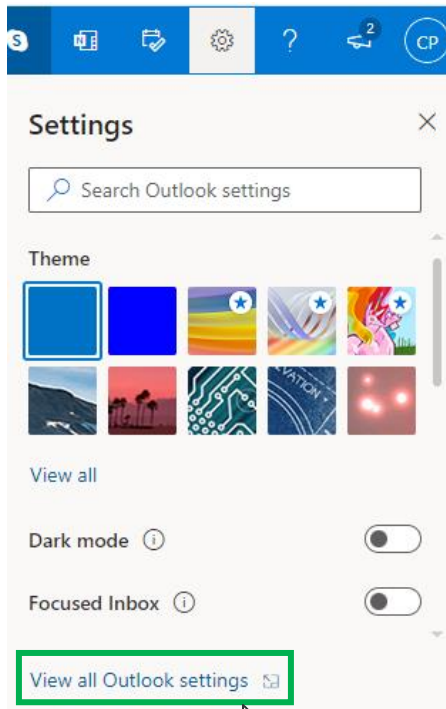
Cancel



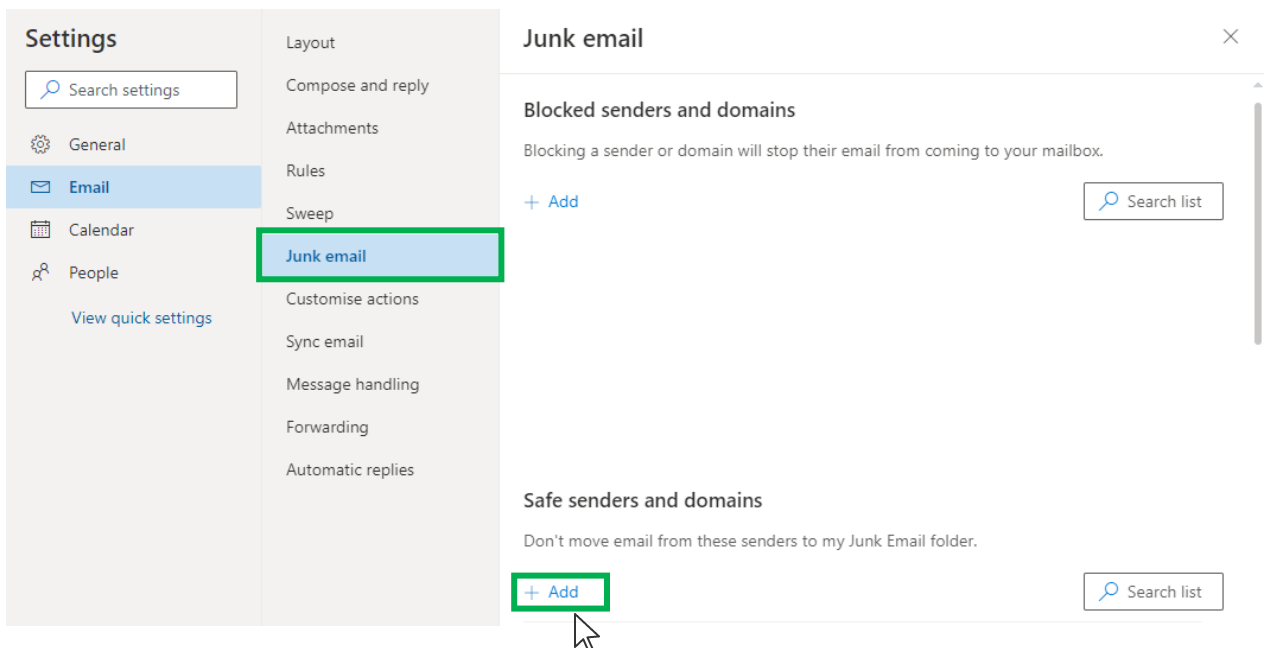
# Outlook.com or Windows Live Mail

## Method two

- 1 Click on the cog icon (Settings Menu) located on the top right and choose 'View all Outlook Settings'



- 2 On the menu located on the left hand side, select 'Junk email' (under Email) and click +Add under 'Safe senders and domains'





# Outlook.com or Windows Live Mail

3

Type '**newsletter@cosmeticsdesign-asia.com**' into the text box and click enter to add us to your safe senders list

The screenshot shows the Outlook settings interface. On the left, the 'Settings' pane is open to the 'Email' section, with 'Junk email' selected. The main area displays the 'Junk email' settings. Under the 'Safe senders and domains' section, the instruction reads 'Don't move email from these senders to my Junk Email folder.' Below this, there is an '+ Add' button and a search box. The email address 'newsletter@nutraingredients-asia.com' is entered in the search box and is highlighted with a green border. At the bottom right, there are 'Save' and 'Discard' buttons.

4

Press 'Save' at the bottom of the page to complete the process

This screenshot is identical to the previous one, showing the 'Junk email' settings with the email address 'newsletter@nutraingredients-asia.com' in the search box. The primary difference is that the 'Save' button at the bottom right is now highlighted in green, and a mouse cursor is pointing at it, indicating the final step of the process.