



Outlook.com or Windows Live Mail

Method one

- 1 Click on the three dots on the right hand side of the email

Bioplastics and plastic recycling patent growth / Unilever Q3 net sales rise but cost inflation continues / Zero-waste beauty promise amongst Indies / Shiseido, L'Oréal and LG H&H cosmetic science round-up

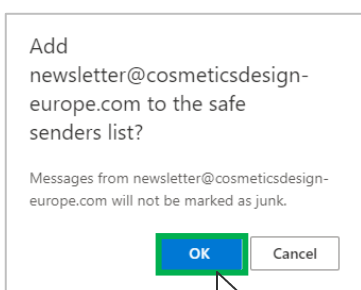


- 2 Select 'Add to safe senders'

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- 3 Click 'OK' on pop up

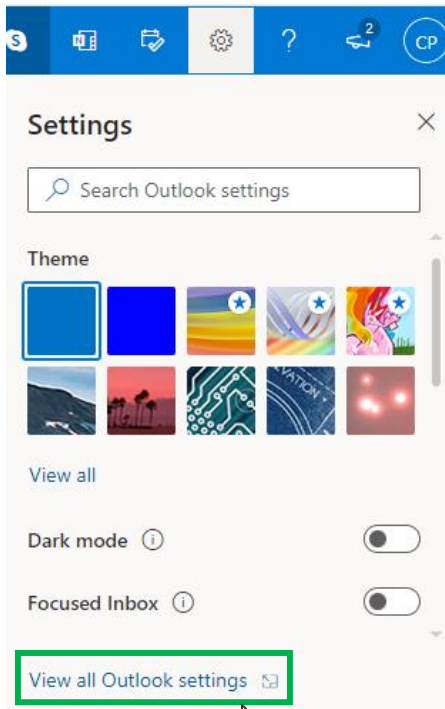




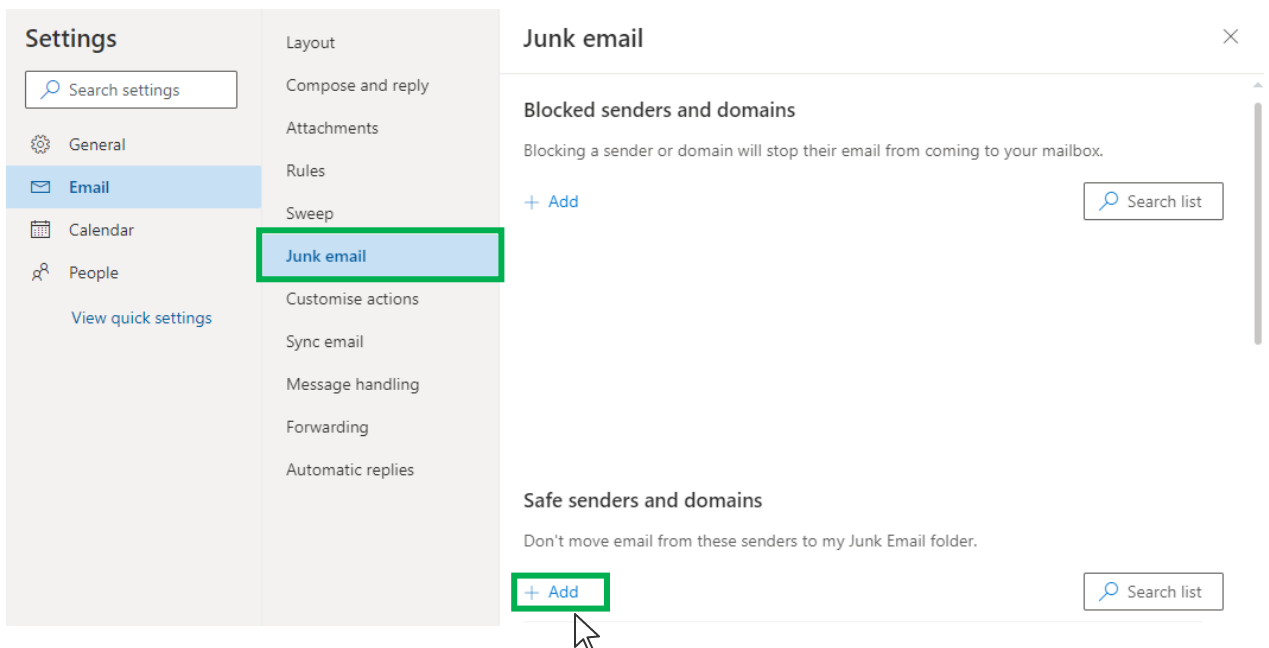
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Method two

- 1 Click on the cog icon (Settings Menu) located on the top right and choose 'View all Outlook Settings'



- 2 On the menu located on the left hand side, select 'Junk email' (under Email) and click +Add under 'Safe senders and domains'





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Type '**newsletter@cosmeticsdesign-europe.com**' into the text box and click enter to add us to your safe senders list

The screenshot shows the Outlook settings interface. On the left, the 'Settings' pane is open to the 'Email' section, with 'Junk email' selected. The main area is titled 'Junk email' and contains the 'Safe senders and domains' section. Below the heading 'Safe senders and domains' is the instruction 'Don't move email from these senders to my Junk Email folder.' There is an '+ Add' button and a search box labeled 'Search list'. The email address 'newsletter@nutraingredients-asia.com' is entered in the text box below. At the bottom right, there are 'Save' and 'Discard' buttons.

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Press 'Save' at the bottom of the page to complete the process

This screenshot is identical to the previous one, but with a mouse cursor pointing to the 'Save' button at the bottom right of the 'Junk email' settings pane.