



Outlook.com or Windows Live Mail

Method one

1 Click on the three dots on the right hand side of the email

Trialbee: Centralizing patient recruitment stands to elevate outcomes / Tech Innovations: October 2021 / Notre Dame lab joins with Artifacts to halt substandard generics

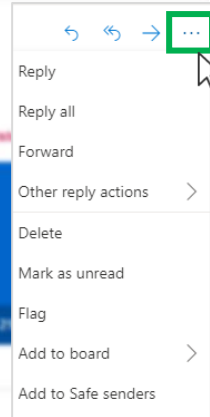
Outsourcing-Pharma <newsletter@outsourcing-pharma.com>
Thu, 21/10/2021 19:08

If you are unable to view this message correctly, [click here](#)

Outsourcing-Pharma Editorial Webinar: Patient-centric Solutions | November 17 @10am CT / 9PM CET | Register



News & Analysis on Clinical Trial Services & Contract Research And Development



2 Select 'Add to safe senders'

Trialbee: Centralizing patient recruitment stands to elevate outcomes / Tech Innovations: October 2021 / Notre Dame lab joins with Artifacts to halt substandard generics

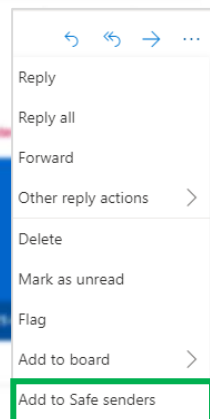
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3 Click 'OK' on pop up

Add newsletter@outsourcing-pharma.com to the safe senders list?

Messages from newsletter@outsourcing-pharma.com will not be marked as junk.

OK

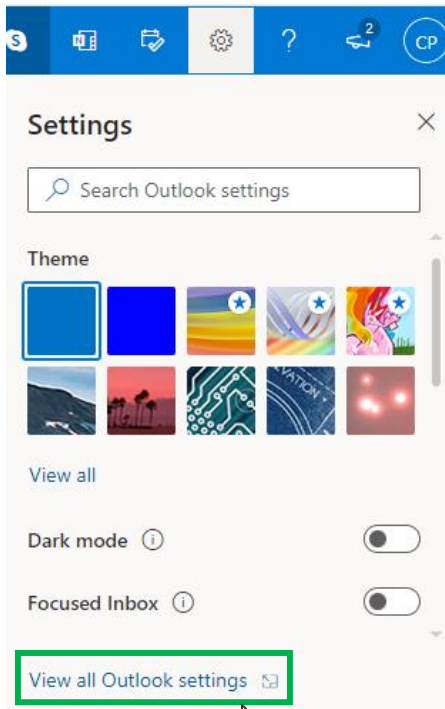
Cancel



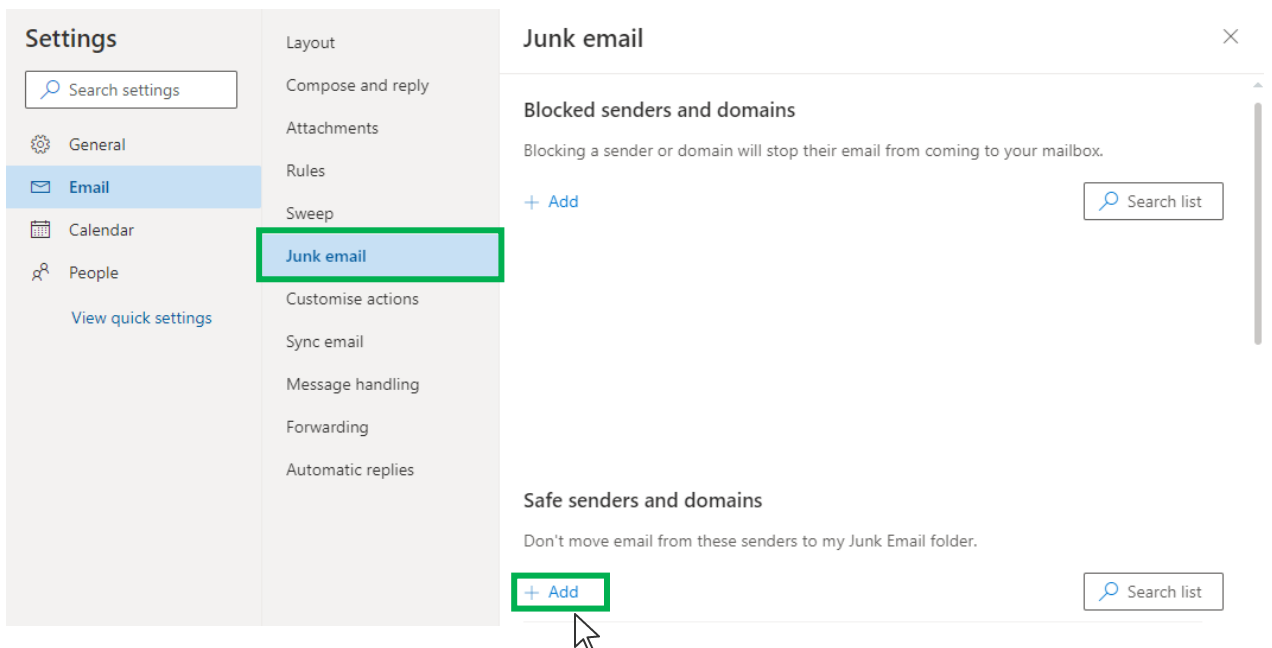
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Method two

- 1 Click on the cog icon (Settings Menu) located on the top right and choose 'View all Outlook Settings'



- 2 On the menu located on the left hand side, select 'Junk email' (under Email) and click +Add under 'Safe senders and domains'





Outlook.com or Windows Live Mail

3

Type '**newsletter@outsourcing-pharma.com**' into the text box and click enter to add us to your safe senders list

The screenshot shows the Outlook settings interface. On the left, the 'Settings' pane is open to the 'Junk email' section. The 'Safe senders and domains' section is active, displaying the instruction 'Don't move email from these senders to my Junk Email folder.' Below this, there is a '+ Add' button and a search box. The text box contains the email address 'newsletter@nutraingredients-asia.com', which is highlighted with a green border. At the bottom right, there are 'Save' and 'Discard' buttons.

4

Press 'Save' at the bottom of the page to complete the process

This screenshot is identical to the previous one, showing the Outlook settings for 'Junk email'. The email address 'newsletter@nutraingredients-asia.com' is still in the text box. In this version, the 'Save' button at the bottom right is highlighted with a green border, and a mouse cursor is pointing at it, indicating the final step of the process.